

**Minutes of the Public Works Committee
May 15, 2014**

Chair David Swan called the meeting to order at 8:35 a.m.

Committee Members Present: County Board Supervisors David Swan (Chair), Kathleen Cummings, Keith Hammitt, Robert Kolb, Richard Morris, Carl Pettis and Steve Whittow.

Also Present: County Board Chief of Staff Mark Mader, Administrative Specialist Karen Phillips, Senior Civil Engineer Karen Braun, Public Works Director Allison Bussler, Park System Manager David Burch, Senior Landscape Architect Steve Brunner, Building Operations Supervisor Javier Ramos, Principal Assistant Corporation Counsel Erik Weidig and Budget Management Specialist Bill Duckwitz.

Correspondence

- Excerpt from the Wisconsin Department of Transportation (WisDOT) Highway Maintenance Manual relative to roadside management, herbaceous vegetation and urban mowing (draft).
- Article from NACo County News dated April 7, 2014, “County officials testify on surface transportation bill”.

Future Agenda Items

- Meetings will held at various sites of County operations (Highway Ops., Airport, etc.) – Swan

Meeting Approval

MOTION: Cummings moved, second by Hammitt, to approve Swan’s attendance at the Wisconsin Counties Highway Association Summer Road School in Wisconsin Dells. Motion carried 7-0.

Future Meeting Date

- June 12, 2014

Committee Welcome and Opening Remarks by Chair Swan

Swan welcomed the committee members and gave a brief overview of committee procedures. To insure a quorum will be present, he asked committee members to notify Karen Phillips or Mark Mader in the County Board Office if they are unable to attend a meeting. Swan advised that during any presentations given at the Public Works Committee meetings, committee members should hold their questions, if possible, until the presenter is finished.

Nomination and Election of Vice Chair

MOTION: Whittow moved, second by Cummings to elect Hammitt as vice chair of the Public Works Committee. Motion carried 7-0.

Nomination and Election of Secretary

MOTION: Hammitt moved, second by Pettis to elect Cummings as secretary of the Public Works Committee. Motion carried 7-0.

Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances

Mader briefly reviewed Chapter 4 of the Waukesha County Code, which outlines the duties and responsibilities of the Public Works Committee.

2014 Waukesha County Road and Parking Lot Improvement Project (PLU14-04)

Burch reviewed the following bid proposals and recommended contract awards for the following projects:

Improvements at Nagawaukee Park: Burch stated Base Bid 1 was rejected and would be rebid in 2015 due to insufficient funds in 2014.

Improvements at Sheriff's Lot: The lowest responsible and responsive project bid for Base Bid 2 was submitted by Payne & Dolan, in the lump sum amount of \$262,275.00.

MOTION: Hammitt moved, second by Morris to approve the bid by Payne & Dolan in the lump sum amount of \$262,275.00 for Base Bid 2. Motion carried 7-0.

Improvements at Clinic Lot: The lowest responsible and responsive project bid for Base Bid 3 was submitted by Payne & Dolan, Inc. in the lump sum amount of \$59,868.30.

MOTION: Whittow moved, second by Pettis to approve the bid by Payne & Dolan, Inc. in the lump sum amount of \$59,868.30 for Base Bid 3. Motion carried 7-0.

Fox River Trail Connection Project: The lowest responsible and responsive project bid for Base Bid 4 was submitted by Poblocki Paving Corporation in the lump sum amount of \$17,987.00.

MOTION: Cummings moved, second by Morris to approve the bid by Poblocki Paving Corporation in the lump sum amount of \$17,987.00 for Base Bid 4. Motion carried 7-0.

Approval of Bid: Bugline Trail Paving Improvements – Phase 2

Brunner stated he is the project manager for the Bugline Trail. He provided background and history of the project and displayed an overview map of the trail route.

Minor damage to the asphalt trail caused by snowmobiles was discussed. Waukesha County will meet with snowmobile clubs to discuss how to prevent any future damage.

Brunner referred to the bid tabulation summary for the project. Of the four bids received, the lowest bid was submitted by Payne & Dolan, Inc. in the lump sum amount of \$1,399,759.00. Brunner recommended award of the contract to Payne & Dolan, Inc.

MOTION: Morris moved, second by Hammitt, to approve the bid by Payne & Dolan Inc. in the lump sum amount of \$1,399,759.00. Motion carried 7-0.

Ordinance 169-O-008: Sale Of Excess Right Of Way – 5510 Racine Avenue, City Of New Berlin

Braun distributed a property information sheet on the subject property. The property was purchased in 2006 for \$210,000 as part of the CTH Y Racine Avenue road project. The existing ranch house was torn down; the remaining property is a 1.49-acre single-family vacant residential site. It will require a private well and conventional septic system. It is a buildable lot with challenges that would decrease its value compared to other sales in the area:

- Steep slopes between CTH Y and the property will significantly increase development costs
- Irregular lot shape limits building pad and useable area
- Frontage on a busy 4-lane divided County highway

Based on the aforementioned issues, Braun recommended an asking price of \$40,000. Discussion ensued as the committee members debated the exact listing price. Following discussion, it was agreed that Braun would set the asking price at \$39,900.

MOTION: Morris moved, second by Hammitt to approve Ordinance 169-O-008. Motion carried 7-0.

Braun stated that any offers would be presented to the committee for review.

Ordinance 169-O-009: Sale Of Excess Right Of Way – 5565 Racine Avenue, City Of New Berlin

Braun distributed a property information sheet on the subject property

MOTION: Hammitt moved, second by Kolb, to approve Ordinance 169-O-009.

The County purchased the property in 2006 for \$230,000, as part of the CTH Y Racine Avenue Road project. The existing farmhouse was torn down; the remaining property is a 0.62-acre single-family vacant residential site. It will require a private well and a conventional septic system. It is a buildable lot with challenges that would decrease its value compared to other sales in the area:

- Lot is small in size and not in a subdivision
- Requires mound septic system at far back corner of lot which may limit building size
- Frontage on a busy 4-lane divided County highway

Based on the aforementioned issues, Braun recommended an asking price of \$30,000. The pricing issue was discussed further and it was agreed that Braun would set the asking price at \$29,995.

Motion carried 7-0.

Ordinance 169-O-010: Laying Out, Relocation And Improvement Of County Trunk Highway CW, Waukesha County Project, Project I.D. 2949-00-00/Capital Project #200810, Waukesha County Limits To 1,661 Feet East Of Amber Lane, Town Of Oconomowoc, Waukesha County

MOTION: Cummings moved, second by Hammitt, to approve Ordinance 169-O-010.

Braun and Evans were present to discuss this ordinance which identifies right of way acquisitions of about 1.53 acres for relocation and improvement of CTH CW as part of a bridge improvement project. This project includes bridge replacement and curve realignment to address safety issues. The project was previously approved in the capital plan.

Motion carried 7-0.

Approval of Bid: Waukesha County Mental Health Facility 2014 Exterior Wall Repair Project

Ramos and Waeghe were present to discuss the project for repairs to the brick mortar, window caulking, door frames and the finishing system at the Mental Health Center. Ramos provided background information to justify the need for this project. Two contractors submitted bids as outlined on the bid tabulation form. Ramos recommended award of the contract to Statz Restoration, as they had the lowest total combined bid for the Base Bid and Alternate A at \$90,500. The remaining work would be done in subsequent years.

MOTION: Cummings moved, second by Pettis to approve the bid by Statz Restoration in the lump sum amount of \$90,500 for the Base Bid and Alternate A. Motion carried 7-0.

Update on the Wisconsin Counties Highway Association/WisDOT Urban Mowing Policy

Bussler reviewed the recently approved new urban mowing policy relative to urban highways and urban controlled-access highway interchanges. The new rules will allow for increased mowing frequency of grass/vegetation/noxious weeds and the spraying of weeds in concrete medians. Mowing start time, frequency, height, etc. were reviewed as outlined in the WisDOT Highway Maintenance Manual (Chapter 07 – Roadside Management; Section 05 – Herbaceous Vegetation; Subject 40 – Urban Mowing).

Update on Road Projects

Evans narrated a PowerPoint presentation on upcoming County road projects, which included an overview of the following:

- Highways capital plan
- County highway system
- Map of project locations
- Bridge projects
- Roadway projects
- Program projects (culverts, repaving, etc.)

MOTION: Cummings moved, second by Whittow to adjourn the meeting at 11: 35 a.m. Motion carried 7-0.

Respectfully submitted,

Kathleen Cummings
Secretary